

BOARD OF TRUSTEES MEETING
Darcy Library of Beulah
May 21, 2024

Call to Order: The regular Board of Trustees meeting called to order at 4:00 PM at the meeting room in the Darcy Library.

Those in attendance and constituting a quorum were:

Present: Ann Strehle, Dan Schoonmaker, Chloe McGehee, Betsy Taylor and Debby Laslo

Absent: Cathy Hahn

Guest(s): Karen Salyer (Director), Dan Hook (Emeritus)

Approval of Agenda: McGehee moved to approve the agenda, Laslo supported, the agenda was approved.

Approval of Minutes From Previous Meeting (4-17-2024): Laslo moved to approve the minutes of the previous meeting, Taylor supported and the minutes were approved.

Treasurer's Report (See corresponding documents)

- Financial Statement for the ten month period ending April 30, 2024.
- Cash and Investments reflects \$90,462 in the Michigan Class account as of 4/30/24.
- Prepaid expenses include \$4266 for annual underwriters insurance policy renewal expensed over the next 12 months.
- The net income for the time period is \$1321 compared to the budgeted loss of \$7950. The difference is largely due to lower Personal Services and

Administrative

Service expenditures.

- A budget adjustment will be presented at June meeting as will budget for next year.

Bill Approval: Request approval of unpaid bills (\$1632.18) and paid (\$16479.68) Schoonmaker moved to approve the Financial Statement and the Payment of Bills portion of the Treasurer's Report, McGehee supported, and the motion was approved.

Director's Report: Magic the Gathering is going well with 3-5 attendees each time. Resuming Saturday morning movies. The Summer Reading Program will be called the Adventure Begins at your Library. The schedule will be out soon.

Committee Reports

Personnel Committee: Continuing to look for a library assistant and have one or two possibilities.

Liaison Report: none

Maintenance Report: Strehle approved Eric to fix soffit. A/C maintenance is scheduled. We do have a maintenance schedule. AV has been re-hooked up. We will wait to project to screen from computer wirelessly as not working right now and no price on that to fix. We can continue to hook up with HDMI cable. The audio system (that clips on to an ear and hand held.) has an issue as the frequency is no longer available. The cost to replace microphone and receiver unit is \$754 which includes installation. Schoonmaker moved to purchase the audio system and Laslo seconded. Motion approved. Schoonmaker moved to approve \$165 to re-plug in system after renovation and McGehee approved. Motion approved.

Unfinished Business:

Friends: None

Open House: 32 adults and 2 children attended. Dan and Janice planted flowers on porch.

Bookkeeper: Strehle went to Christopher and Co and they will reach out to Schoonmaker.

New Business:

Library History: Article about 10 year anniversary of library in paper. The tribe gave us \$50,000. The Three Fires Sculpture was done by the tribe. Board will continue to look at an acknowledgement of the library's Anishinaabe connection.

A discussion about the Helen Tanner room. Taylor moved to name the room in the library the Helen Tanner Room and place a plaque saying that outside the room. Schoonmaker seconded. Motion approved.

Committees: Strehle noted that more members needed on committees and McGehee was appointed to the Maintenance Committee.

Service Dog Policy: Strehle noted that there are groups going around challenging libraries over service dogs. We do have a policy but it may need clarification.

Public Comment: None

Next meeting: Tuesday June 18 , 2024 at 4:00 pm at the Darcy Library

Adjournment: Laslo moved to adjourn, Taylorsupported. Meeting adjourned at 4:50 pm.

Respectfully submitted: Betsy Taylor, Trustee